

Kettleburgh Parish Council Meeting

10th September 2025 at 19.00 – Kettleburgh Village Hall

AGENDA

To: Members of Kettleburgh Parish Council

You are duly summoned to attend the Parish Council Meeting of Kettleburgh Parish Council to be held at 7.00pm on Wednesday 10th September 2025 at Kettleburgh Village Hall.

Public Attendance: Members of the public and press are welcome to attend. At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors' or Police reports.

1/10/9 Welcome by the Chairman and apologies for absence: To receive and vote on any apologies for absence

2/10/9 Declarations of Interest and Requests for Dispensation

3/10/9 Councillor vacancies: To review any applications for co-option

4/10/9 Public Participation Session (15 minutes)

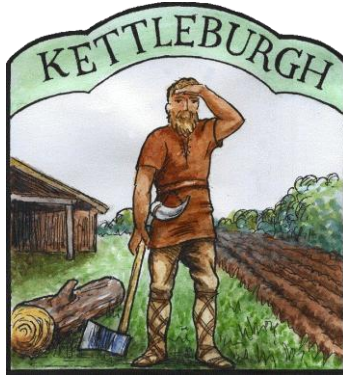
5/10/9 To approve the minutes from the [meeting of 9.7.25](#) and [the E O meeting of 12.8.25](#)

6/10/9 To receive Police, District and County Councillors' Reports, for information: [Leaders Bulletin- August](#)

7/10/9 To note the Clerk has confirmed with Redbourne Homes that they will support the careful removal of the village sign and the hedges will be trimmed back

8/10/9 Finance

- (a) To note the Banking Reconciliation – To be added by the Clerk once access to Scribe available. Clerk account access issues still ongoing.**



- (b) Councillors to agree the national pay agreement for the Clerk and back dated to her start date in accordance with the advice from NALC. Further information [available here](#).

8/10/9.1 Payments

Items presented for Payment:

- (a) Village Hall Hire: £17 ([invoice here](#))
- (b) Parish Council insurance – Zurich £241

9/10/9 Planning: To review and comment on the following planning applications:

None

Material planning considerations linked [here](#).

10/10/9 Neighbourhood Plan

- a. Parishioner survey for approval [here](#)
- b. To discuss the ESC NDP consultation

11/10/9 Flood action Group

- a. Planning and next steps
- b. Parishioner correspondence

12/10/9 Churchyard and community payback scheme

13/10/9 Updates to [KPC Business Plan](#)

See comments in red – no actions required

14/10/9 Items for consideration for inclusion on the next agenda

15/10/9 Date of next meeting

To confirm the date of the next meeting, scheduled for Monday 12th November 2025.